

Special Meeting of the Board of Directors  
January 8, 2020  
**Meeting Minutes**

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Minutes of the Board of Directors Meeting of Wednesday, January 8, 2020 held at 4:30 p.m. in the Greater Portland Transit District's conference room, 114 Valley Street, Portland, Maine.

**Board Members Present:**

Belinda Ray – Board President  
Hope Cahan – Vice President  
Paul Bradbury – Treasurer  
John Thompson - Secretary  
Jeff Levine  
Mike Foley (via telephone)  
Ed Suslovic  
Merrill Barter (via telephone)  
Jim Violette  
Nat Tupper

**Staff and Others Present:**

Greg Jordan  
Glenn Fenton  
Ellen Sanborn  
Jennifer Ogden  
Ed Knutson  
Mike Frager  
Matt Gikas  
Lauren Shaw

**Board Members Absent:**

Bill Rixon  
Kim Cook

1. **With a quorum in place, the meeting was called to order at 4:31 p.m. by Belinda Ray, Board President.**

2. **Public comment: (Comments will be paraphrased in the meeting minutes)**  
No members of the public were present.

3. **Collective Bargaining Agreement (CBA) Renewal**

Glenn Fenton gave a brief overview of the core tentative agreements. Items #8, FMSCA Medical Certificate, and Item #9, Eligibility for health insurance for retirees age 62-65, affect employees hired after the agreement is signed.

With thanks to all staff involved in reaching this renewal agreement and adding the topic of creating a procedure for full contract review as an Executive Committee agenda item, John Thompson moved, to approve the 3-year Collective Bargaining Agreement previously voted on and passed by the members of ATU on Sunday, December 1, 2019, seconded by Paul Bradbury. **The motion passed unanimously by all present (Mike Foley and Merrill Barter via telephone).**

4. **Non-union Staff 2020 Wage Adjustments**

Jennifer Ogden, Human Resources Director, reviewed the background of METRO extending the same wage increase received by union staff to non-union staff.

Jim Violette moved, seconded by Hope Cahan, to approve a 2% wage increase for non-union staff for METRO 2020 fiscal year to be effective on January 2, 2020. **Motion passed unanimously by all present (Mike Foley and Merrill Barter via telephone).**

**5. Future Agenda Items: None brought forward**

- **Create Procedure for full contract review – Executive Committee**
- **Mobility needs brought forward at PACTS – Ridership Committee**
- **Update by GM on METRO’s role re: the Maine Climate Action Council – Board of Directors**
- **Update by GM on METRO’s role under MTA’s main line assessment – Board & Committees**

**6. Upcoming Meetings**

- Finance Committee – February 5, 2020
- Executive Committee – January 8, 2020 at 5:00 p.m.
- Ridership Committee – January 16, 2020
- Board of Directors – January 23, 2020 at 4:00 p.m.

**7. Adjournment**

Motion made by Hope Cahan, seconded by John Thompson, to adjourn. **With unanimous approval by all members present (Mike Foley and Merrill Barter via telephone), the meeting adjourned at 4:48 p.m.**