

**Board of Directors – Remote Meeting**  
**February 25, 2021 at 4:00 p.m.**  
**Meeting Minutes**

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**Minutes of the Board of Directors Meeting of Thursday, February 25, 2021 at 4:00 p.m. via Zoom**

<https://us02web.zoom.us/j/81999892035?pwd=TWhtSHhvU0dTRzQzMCs5QXU1UkF6dz09>

By phone: +1-646-558-8656    Webinar ID: 819 9989 2035    Passcode: 232141

**Board Members Present:**

Hope Cahan - President  
Mike Foley – Vice President  
Paul Bradbury – Treasurer  
Nat Tupper - Secretary  
Belinda Ray – Chair Emerita  
Jeff Levine  
Nat Tupper  
Ed Suslovic  
Merrill Barter  
Ryan Leighton  
Ashley Rand  
John Thompson  
Pious Ali

**Staff and Others Present:**

Greg Jordan  
Glenn Fenton  
Danielle Nemeth  
Denise Beck  
Lauren Shaw

**Public: None**

**Board Members Absent:** Bill Rixon

**1. With a quorum in place, the meeting was called to order at 4:01 p.m. by Hope Cahan, Board President.**

**2. Public comment:**

No members of the public were present.

**3. Meeting Minutes**

Nat Tupper moved, seconded by John Thompson, to approve the minutes of the January 28, 2021 meeting of the Board of Directors as written. A roll call vote was taken by Hope Cahan, President. With approval by Pious Ali, Merrill Barter, Paul Bradbury, Mike Foley, Ryan Leighton, Jeff Levine, Ashley Rand, Ed Suslovic, John Thompson, Nat Tupper, Belinda Ray, and Hope Cahan, **the motion passed unanimously by all those present.**

**4. Final 2021 Operating-Capital Budgets**

The preliminary budget was approved by Board in October. It has been through the Municipal 30-day period. The only change since October is increased workers compensation and auto liability insurance costs of \$37.7k (received in December), prompting an increase in fare revenue to offset it, which is expected to be covered by CARES Act funding. Municipal assessments have not changed since October; municipalities will be assessed the full amount with a credit issued after July 1, as determined at the October 2021 Board meeting.

Motion made by Ed Suslovic, seconded by John Thompson, to approve the 2021 Proposed Final Operating and Capital Budgets as presented. A roll call vote was taken by Hope Cahan, President.

With approval by Pious Ali, Merrill Barter, Paul Bradbury, Mike Foley, Ryan Leighton, Jeff Levine, Ashley Rand, Ed Suslovic, John Thompson, Nat Tupper, Belinda Ray, and Hope Cahan, **the motion passed unanimously by all those present.**

#### 5. Executive Director's Report

- Ridership dropped slightly in January
- Average fare estimates for \$1.40 and we are at \$1.39, in part due to more people taking advantage of our Reduced Fare program. RTP wants to join the system.
- The Executive Committee discussed implementing a strategic planning process, conducted in concurrence with PACTS Transit Together and Rapid Transit studies. The Executive Committee will create an outline over the next couple of months. Process should be complete in 2022.
- Reviewed PACTS' proposed changes to the process for allocating federal transit formula funding. **If the PACTS committee does not approve this proposed method next week, Metro may experience a delay in federal funding. Usually approved by April annually. If not approved next week, will be discussed by our executive committee in March.**

#### 6. Future Agenda Items:

- Strategic Planning Process (2021)
- Transit Tomorrow Final Report (March, 2021)

#### 7. Upcoming Meetings

- Finance Committee – April 7, 2021 at 4:00 p.m. – March canceled
- Executive Committee – March 10, 2021 at 3:30 p.m.
- Ridership Committee – March 18, 2021 at 4:00 p.m.
- Board of Directors – March 25, 2021 at 4:00 p.m.

#### 8. Adjournment

Motion made by John Thompson, seconded by Belinda Ray, to adjourn. A roll call vote was taken by Hope Cahan, President. With approval by Pious Ali, Merrill Barter, Paul Bradbury, Mike Foley, Ryan Leighton, Jeff Levine, Ashley Rand, Ed Suslovic, John Thompson, Nat Tupper, Belinda Ray, and Hope Cahan **the motion passed unanimously by all those present and the meeting adjourned at 4:40 p.m.**