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Board of Directors – Executive Committee  
Meeting Minutes  
May 8, 2019

Minutes of the Board of Directors Executive Committee Meeting of Wednesday, May 8, 2019, held at 4:30 p.m. in the Greater Portland Transit District’s conference room, 114 Valley Street, Portland.

**Committee Members Present:**

Hope Cahan  
Paul Bradbury  
John Thompson

**Staff and Others Present:**

Greg Jordan  
Lauren Shaw  
Ed Suslovic  
Chris O’Neil

**Committee Members Absent:**

Belinda Ray

**1. The meeting was called to order at 4:35 p.m. by Hope Cahan.**

**2. Public comment**

No members of the public were present for comment.

**3. Approval of Meeting Minutes**

Motion made by John Thompson, seconded by Paul Bradbury, to approve the minutes from the April 10, 2019 Executive Committee meeting as written. **Motion passed unanimously by all present.**

**4. Breez**

Greg Jordan presented to the Freeport Council in March and is to schedule a follow-up presentation.

Brunswick staff have some concerns regarding liability for future debt, per Metro’s by-laws, if a town withdraws, and Greg will speak with Metro’s attorney about the question of major expenditures. Brunswick’s vote will be in early June. Bowdoin contributes towards Brunswick’s portion of the Breez now, and will pay 20% of the cost in the future.

The Yarmouth town manager has asked that any conversation about continuing with Breez service be delayed until the change of council in June.

Greg wants to have all Breez agreements complete by the end of August so new board representatives join in time to be part of the budget process.

## 5. Metro Facility

RTP's (Regional Transportation Program) board met on May 6 and chose to continue with its plan to move in mid-late 2020 rather than staying at the Metro facility.

RTP's must submit a formal application to PACTS for their federal funding request and PACTS has agreed to accelerate the timeline of that application evaluation to early summer (rather than the usual October).

This issue may be revisited if construction bids for RTP's project come in above their budget of \$4.5 million.

## 6. General Manager Performance Evaluation

At this time, Paul Bradbury moved, pursuant to 1 MRSA Section 405 (3) and 1 MRSA Section 405 (6) (A), to enter into executive session to discuss the General Manager's Performance Evaluation, seconded by John Thompson. **Motion passed unanimously by all present**, executive session entered at 4:47 p.m.

Paul Bradbury moved, seconded by John Thompson, to exit executive session. **Motion passed unanimously by all present**, and executive session ended at 5:17 p.m.

## 7. Future Agenda Items

Information about the collective bargaining agreement.

Update on Breez.

CBA

## 8. Upcoming Meetings

- Board of Directors – May 23, 2019 – 4:00 p.m.
- Ridership Committee – May 16, 2019 at 4:00 p.m.
- Finance Committee – June 5, 2019 at 4:00 p.m.
- Executive Committee – June 12, 2019 at 4:30 p.m.

## 9. Adjournment

John Thompson moved to adjourn, seconded by Paul Bradbury. With **unanimous approval by all present, the meeting adjourned at 5:20 p.m.**