



**Board of Directors Meeting
February 14, 2023 at 3:30 p.m.
DRAFT Meeting Minutes**

Municipality	Representative	Title	Attendance
Brunswick	Ryan Leighton	Asst. Town Manager	Present
Falmouth	Merrill Barter	Community Member	Present
Falmouth	Hope Cahan	Town Council Member	Present
Freeport	Bill Rixon	Community Member	Not Present
Portland	Pious Ali	City Council Member	Present
Portland	Paul Bradbury	Jetport Director	Present
Portland	Jeff Levine	Community Member	Not Present
Portland	Ed Suslovic	Community Member	Present
Portland	Roberto Rodriguez	City Council Member	Present
Westbrook	Mike Foley	Mayor	Present
Westbrook	John Thompson	Community Member	Present
Westbrook	Prosper Lohomboli	DEI Administrator	Present
Yarmouth	Julie Dubovsky	Assistant Town Planner	Present

Staff Present	Identified Members of the Public
Greg Jordan, Executive Director Glenn Fenton, Chief Transportation Officer Mike Tremblay, Director of Transit Dev. Shelly Brooks, Chief Financial Officer	

1. With a quorum in place, the meeting was called to order at 3:30 p.m. by Mike Foley, Board President.

2. Public comment: None.

3. Executive Director’s Report

The February 14, 2024 Executive Director’s report is provided as Attachment A.

4. Selection of Board Officers

Due to the resignations from the Board of President Mike Foley (as of February 29, 2024) and Vice President Nat Tupper, Pious Ali made a motion to appoint Portland Board Member Ed Suslovic as Board President, and Falmouth Board Member as Vice President, effective March 1, 2024. Merrill Barter seconded the motion. After a roll call vote of the members present, the motion was unanimously approved by all members present.

5. Executive Session (1)

John Thompson made a motion to enter executive session pursuant to 1 MRSA Section 405 (6) (A) to discuss a personnel matter. Ed Suslovic seconded the motion. After a roll call vote of the members present, the motion was unanimously approved by all members present.

The board exited executive session 3:55.

John Thompson made a motion to a) accept the resignation of the Executive Director Greg Jordan, and b) waive the notice requirement included in the Executive Director’s employment agreement and set his last day of

employment with the agency as March 15, 2024. Ed Suslovic seconded the motion. After a roll call vote of the members present, the motion was unanimously approved by all members present.

As part of the discussion, board members expressed appreciation for Mr. Jordan's over 10 years of service to the agency and noted the major transformation of the agency during that time as well as the significant improvements made to the region's transit system.

6. Executive Session (2)

John Thompson made a motion to enter executive session pursuant to 1 MRSA Section 405 (6) (A) to discuss a personnel matter. Ed Suslovic seconded the motion. After a roll call vote of the members present, the motion was unanimously approved by all members present.

The board exited executive session 4:25.

Pious Ali made a motion to a) appoint Chief Transportation Officer, Glenn Fenton as Interim Executive Director effective at the close of business on March 15, 2024, and b) to increase his base salary by 20% during such time as he serves as Interim Executive Director. John Thompson seconded the motion. After a roll call vote of the members present, the motion was unanimously approved by all members present.

As part of the discussion, board members expressed full faith and confidence in Mr. Fenton's ability to lead the agency during this transition.

At the close of this item, Ed Suslovic made a motion to amend the agenda to include an item pertaining to the immediate next steps needed to start a process of selecting a permanent Executive Director. John Thompson seconded the motion. After a roll call vote of the members present, the motion was unanimously approved by all members present.

6A. Process to Select Permanent Executive Director

Mr. Jordan advised the board to secure the services of an executive search firm with public transportation experience and capable of conducting a nationwide search. Because time is of the essence, Mr. Jordan also that suggested the board waive the agency's procurement rules in order to allow for a still competitive, but expedited bid process by engaging with 2 to 3 firms known to be effective and credible in this field.

John Thompson made a motion to a) direct staff to commence the necessary steps to secure an executive search firm, b) waive the agency's procurement rules to allow bids with 2-3 known firms, and c) appoint the Executive Committee as the Search Committee. Ed Suslovic seconded the motion. After a roll call vote of the members present, the motion was unanimously approved by all members present.

7. Future Agenda Items

The following item was added to future agenda items:

- Process for Selecting Executive Director

8. Upcoming meetings

These are upcoming meetings as presently scheduled:

- Ridership Committee – February 28, 2024 at 4:00 p.m.
- Board of Directors – February 29, 2024 at 4:00 p.m.
- Finance Committee – March 6, 2024 at 4:00 p.m.
- Executive Committee – March 13, 2024 at 3:30 p.m.

9. Adjournment

Following a motion by John Thompson to adjourn the meeting, and a second Ed Suslovic, Mike Foley adjourned the meeting at 4:56 p.m.