

Executive Committee

June 18, 2024 | 3:00 p.m. – 3:30 p.m.



Onsite:

Greater Portland Transit District
114 Valley Street, Conference Room A | Portland, ME 04102

Remote:

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/84142523243?pwd=RjBWTStDV2R3enB6MzA0Q1haZVFQZz09>

Passcode: 344764 | Webinar ID: 841 4252 3243

Phone: (646) 931-3860 | Telephone participants: *9 to raise hand, *6 to unmute

MEETING AGENDA

AGENDA ITEM	PRESENTER	ACTION or INFORMATION
1. Call Meeting to Order (3:00)	Ed Suslovic, Board President	N/A
2. Public Comment (3:00-3:05) The Board of Directors welcomes public comments at this time for items <u>not listed</u> on this agenda at this time. For items listed on the agenda, the chair will allow members of the public to comment following the staff presentation. There is a <i>three-minute time limit</i> per speaker. (Comments will be paraphrased in meeting minutes)	Ed Suslovic, Board President	Information
3. Meeting Minutes (3:00-3:05) Review and approve minutes from the April 30, 2024 meeting.	Ed Suslovic, Board President	ACTION
4. Executive Session (3:05-3:25) Staff recommends the committee enter executive session pursuant to 1 MRSA Section 405 (6) (A), to discuss a personnel matter. Any action must be taken in public session.	Shelly Brooks, Chief Financial Officer	Information
5. Future Agenda Items (3:25-3:30) <ul style="list-style-type: none">Executive Director SearchAgency Strategic Planning (Ongoing)Update of Agency Personnel PoliciesPACTS Initiatives and Reforms (Ongoing)	Ed Suslovic, Board President	Information
7. Upcoming Meetings (3:25-3:30) <ul style="list-style-type: none">Ridership Committee – June 18, 2024 at 3:30 pmBoard of Directors – June 27, 2024 at 4:00 pmFinance Committee– August 7, 2024 at 4:00 pmExecutive Committee - TBD	Ed Suslovic, Board President	Information

8. Adjournment (3:30)	Ed Suslovic, Board President	ACTION
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As of November 9, 2022 Greater Portland METRO is holding meetings of the Board of Directors (and its committees) in hybrid format, both in person at METRO's offices and via webinar. The remote portions of all meetings are conducted in accordance with the requirements of [METRO's Remote Participation Policy](#) (adopted August 25, 2022) as well as LD 1772, PL 2022 Ch. 666, and 1 MRSA Chapter 13, Subchapter 1.



Greater Portland Metro Executive Committee
Wednesday, June 12, 2024:
DRAFT Meeting Minutes:

Member	Municipality	Role	Status
Ed Suslovic	Portland	President & Chair	Present
Hope Cahan	Falmouth	Vice President & Vice Chair	Present
Paul Bradbury	Portland	Treasurer	Present
John Thompson	Westbrook	Secretary	Present

Staff Present	Identified Members of the Public
Glenn Fenton – Chief Transportation Officer, Interim Executive Director Mike Tremblay – Director of Transit Development Shelly Brooks – Chief Financial Officer Debbie Fitzpatrick – Accounting Manager Denise Beck – Marketing Manager	Eamonn Dundon

- I. With a Quorum in place, this meeting was called to Order By: Ed Suslovic at: 3:32 pm.**
- II. Public Forum:**
No public comment at the time.
- III. Approval of May 8, 2024 Meeting Minutes:**
- IV.** Paul Bradbury motioned to approve the May 8, 2024 meeting minutes. It was seconded by John Thompson. After a roll call vote, the May 8, 2024 meeting minutes were unanimously approved.
- V. Executive Search Update:**
Shelly Brooks leads the discussion on item 4, Executive Search Update. Board debates whether or not all five candidates should be screened before interview, committee agrees to do all five packages, then ranking of the candidates, then narrowing it down. Committee recommends meeting at 3:00 pm on Tuesday, June 18, for reviewing the application packages. This will be a poll for the committee members to meet for the interviews, the week of the 24th if possible. Shelly says tentatively that they will be delivered by Friday, at the latest, Monday. Committee asked for a draft on the questions for the interview.
- VI. Compressed Work Week Policy:**
Glenn Fenton leads the discussion on item 5, Compressed Work Week Policy. Rather than have the board vote for this, overall appreciation is piloted and tested, and whether or not there

should be tweaks in the future, rather than the board vote today, the Committee requests having this presented to the board, not voted on for flexibility in the future, as it locks the policy in place, rather than let it be revised in the future. The committee agrees to a no vote policy to see where it heads in future.

VII. Proposed Tentative Agreement for Metro's Collective Bargaining with ATU 714:

Glenn Fenton leads item 6, Proposed Tentative Agreement for Metro's Collective Bargaining with ATU 714. Hope Cahan motions to approve, John Thompson seconds, after a roll call vote, it is passed unanimously to bring the Tentative Agreement for Metro's Collective Bargaining with ATU 714 to the board.

VIII. South Portland Merger Proposal:

Glenn Fenton leads the discussion with item 7, South Portland Merger Proposal. Committee requests Glenn send the table page that he gave to the Finance committee, he will do so. Committee agrees that there should be no wording for exit strategy language in the agreement. Committee requests all communications with South Portland to be sent to the committee, Glenn agrees to do so.

IX. Future Agenda Items:

- Executive Director Interviews
- Update of Agency Personnel Policies
- Agency Strategic Planning (Ongoing)
- PACTS Initiatives and Reforms (Ongoing)

X. Upcoming Meetings:

- Executive Committee – June 18, 2024 at 3:00 pm
- Ridership Committee – June 18, 2024 at 3:30 pm
- Board of Directors – June 27, 2024 at 4:00 pm
- Executive Committee – TBD
- Finance Committee – August 7, 2024 at 4:00 pm

XI. Adjournment: Hope motions, Paul Bradbury seconded, meeting was adjourned at 4:54 pm.