

Executive Committee

July 8, 2024 | 3:30 p.m.



Onsite:

Greater Portland Transit District
114 Valley Street, Conference Room A | Portland, ME 04102

Remote:

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/84142523243?pwd=RjBWTStDV2R3enB6MzA0Q1haZVFQZz09>

Passcode: 344764 | Webinar ID: 841 4252 3243

Phone: (646) 931-3860 | Telephone participants: *9 to raise hand, *6 to unmute

MEETING AGENDA

AGENDA ITEM	PRESENTER	ACTION or INFORMATION
1. Call Meeting to Order (3:30)	Ed Suslovic, Board President	N/A
2. Public Comment (3:30-3:35) The Board of Directors welcomes public comments at this time for items <u>not listed</u> on this agenda at this time. For items listed on the agenda, the chair will allow members of the public to comment following the staff presentation. There is a <i>three-minute time limit</i> per speaker. (Comments will be paraphrased in meeting minutes)	Ed Suslovic, Board President	Information
3. Meeting Minutes (3:35-3:35) Review and approve minutes from the June 18, 2024 and June 27, 2024 meetings.	Ed Suslovic, Board President	ACTION
4. Executive Session (3:35-3:45) Staff recommends the committee enter executive session pursuant to 1 MRSA Section 405 (6) (A), to discuss a personnel matter. Any action must be taken in public session.	Shelly Brooks, Chief Financial Officer	Information
5. Executive Director Recruitment (3:45-3:55) The committee may use this time to make a recommendation to the Board of Directors for the selection of Metro's Executive Director.	Ed Suslovic, Board President	ACTION
6. Future Agenda Items (3:55-4:00) <ul style="list-style-type: none">Executive Director SearchAgency Strategic Planning (Ongoing)Update of Agency Personnel PoliciesPACTS Initiatives and Reforms (Ongoing)	Ed Suslovic, Board President	Information
7. Upcoming Meetings (3:55-4:00) <ul style="list-style-type: none">Finance Committee– August 7, 2024 at 4:00 pm	Ed Suslovic, Board President	Information

<ul style="list-style-type: none"> • Executive Committee – August 14, 2024 at 3:30 pm • Ridership Committee – August 21, 2024 at 3:30 pm • Board of Directors – August 22, 2024 at 4:00 pm 		
8. Adjournment (4:00)	Ed Suslovic, Board President	ACTION

As of November 9, 2022 Greater Portland METRO is holding meetings of the Board of Directors (and its committees) in hybrid format, both in person at METRO’s offices and via webinar. The remote portions of all meetings are conducted in accordance with the requirements of [METRO’s Remote Participation Policy](#) (adopted August 25, 2022) as well as LD 1772, PL 2022 Ch. 666, and 1 MRSA Chapter 13, Subchapter 1.



**Greater Portland Metro Executive Committee
Wednesday, June 18, 2024:
DRAFT Meeting Minutes:**

Member	Municipality	Role	Status
Ed Suslovic	Portland	President & Chair	Present
Hope Cahan	Falmouth	Vice President & Vice Chair	Present
Paul Bradbury	Portland	Treasurer	Present
John Thompson	Westbrook	Secretary	Present

Staff Present	Identified Members of the Public
Shelly Brooks – Chief Financial Officer	

I. With a Quorum in place, this meeting was called to Order By: Ed Suslovic at: 3:01 pm.

II. Public Forum:
No public comment at the time.

III. Approval of June 12, 2024 Meeting Minutes:

IV. Hope Cahan motioned to approve the June 12, 2024 meeting minutes. It was seconded by Paul Bradbury. After a roll call vote, the June 12, 2024 meeting minutes were unanimously approved.

V. Executive Session:

The committee entered executive session pursuant to 1 MRSA Section 405 (6) (A), to discuss a personnel matter. John Thompson motions, seconded by Paul Bradbury to enter executive session at 3:02pm.

The committee exited executive session with a motion by Hope, seconded by John at 3:30 pm.

VI. Adjournment: Hope motions, John Thompson seconded, meeting was adjourned at 3:30 pm.



**Greater Portland Metro Executive Committee
Thursday, June 27, 2024:
DRAFT Meeting Minutes:**

Member	Municipality	Role	Status
Ed Suslovic	Portland	President & Chair	Present
Hope Cahan	Falmouth	Vice President & Vice Chair	Present
Paul Bradbury	Portland	Treasurer	Present
John Thompson	Westbrook	Secretary	Present

Staff Present	Identified Members of the Public
Shelly Brooks – Chief Financial Officer	Robert Babbitt, KL2Connects

I. With a Quorum in place, this meeting was called to Order By: Ed Suslovic at: 8:58 am.

II. Public Forum:
No public comment at the time.

III. Executive Session:
The committee entered executive session pursuant to 1 MRSA Section 405 (6) (A), to discuss a personnel matter. Hope Cahan motions, seconded by John Thompson to enter executive session at 9:00am.

The committee exited executive session with a motion by Paul Bradbury, seconded by Hope Cahan at 1:26 pm.

IV. Adjournment: Ed Suslovic declared the meeting adjourned at 1:26 pm.