



Executive Committees Meeting  
October 11, 2023 at 3:30 p.m.  
DRAFT Meeting Minutes

Municipality	Representative	Title	Attendance
Westbrook	Mike Foley	President-Committee Chair	Present
Yarmouth	Nat Tupper	Vice President – Committee Vice Chair	Present
Portland	Paul Bradbury	Treasurer	Present
Westbrook	John Thompson	Secretary	Present
Falmouth	Hope Cahan	Past President	Present

Other Board Members Present

Staff Present	Members of the Public
Greg Jordan, Executive Director Glenn Fenton, Chief Transportation Officer Shelly Brooks, Chief Financial Officer Mike Tremblay, Director of Transit Development	None

Attendance roll call taken by Greg Jordan, Executive Director.

1. With a quorum in place, the meeting was called to order at 3:33 p.m. by Mike Foley, Board President.

2. Public comment: No members of the public were present.

3. Metro Strategic Planning Initiative

Executive Director, Greg Jordan provided an update on the next steps associated with the strategic planning process. Mr. Jordan provided an overview of the recently adopted mission, vision and values statements, followed by a review of the agency’s prior strategic priorities. The next step in the process is for staff to proposed short- and long-range goals and objectives along with any adjustments to strategic priorities. Mr. Jordan asked the committee if there was a preference for staff to advance a proposed set of goals or develop goals in discussion with the committee and board. The committee uniformly agreed that staff should prepare and present and draft set of short- and long-term goals and objectives.

4. Executive Session – Collective Bargaining Agreement

The purpose of this item is to discuss the agency’s positions in preparation for the 2024 renewal of the Collective Bargaining Agreement with ATU Local 714. John Thompson made a motion to enter executive session pursuant to 1 MRSA Section 405 (6) (D), to discuss renewal of the Collective Bargaining Agreement with ATU Local 714. Paul Bradbury seconded the motion. With all members present voting in favor of the motion, the committee entered executive session.

The committee exited executive session at 4:10 p.m. No additional action was taken.

**5. Future Agenda Items**

None added.

**6. Upcoming meetings**

These are upcoming meetings as presently scheduled:

- Finance Committee – October 11, 2023 at 4:15 p.m.
- Ridership Committee – October 18, 2023 at 4:00 p.m.
- Board of Directors – October 26, 2023 at 4:00pm.
- Finance Committee – November 1, 2023 at 4:00 p.m.
- Executive Committee – November 8, 2023 at 3:30 p.m.

**7. Adjournment**

John Thompson made a motion to adjourn the meeting. Paul Bradbury seconded the motion, at which point, Mike Foley adjourned the meeting at 4:12 p.m.

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